

DATE: JANUARY 29, 2014
MEETING: BOARD OF CONTRACT & SUPPLY
PRESENT: MAYOR DAVID, MR. KREY, MR. PEARSALL, MR. HOMES, MR. FRANK
ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: RFQ OPENINGS:

RFQ's were opened for the Downtown Parking Study. Six RFQ's were received and were forwarded to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored.

SECOND ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$14,487.00 with Power Line Constructors to purchase and install signal controller and cabinet at Eldridge and State Street was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in H3020.525010.20613.

THIRD ORDER OF BUSINESS: PROFESSIONAL SERVICE AGREEMENT:

A professional service contract with Elizabeth Mednansky for training of the Fire Department's Basic EMT Pilot Program, in the amount of \$2,940 per year was approved on motion by Mr. Krey and seconded by Mr. Frank and unanimously favored. Funds are available in H4540.550010.

FOURTH ORDER OF BUSINESS: CONTRACT APPROVAL:

A contract approval with Esco Process in the amount of \$3,800.00 for water treatment services for the chiller unit was approved by Mr. Pearsall and seconded by Mr. Frank and unanimously favored. Funding is available in A1620.54610.

FIFTH ORDER OF BUSINESS: DISCUSSION ITEMS:

A discussion of possibly selling the Green Space at 70-72 Court Street was tabled until it is looked into the options of advertising and talking to City Council.

A discussion in the sale of the Southside Commons area was tabled until Corporation Council can see if this is possible.

SIXTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 1 in the amount of \$28,606.88 with G. DeVincentis Construction for the Cleveland Avenue and Johnson Avenue Project was approved on a motion from Mr. Holmes and seconded by Mr. Frank and unanimously favored. Funds are available in H8120.525055.20613.

Contract History Original \$:	\$724,000.00
Change Order no 1:	<u>\$28,606.88</u>
Contract Amount to date:	\$752,606.88

SEVENTH ORDER OF BUSINESS: EMERGENCY REPAIR:

Emergency approval for repair of a sewer lateral at 447-451 Court Street in the amount of \$10,090.40 to Albert Torto Construction was approved on a motion by Mr. Holmes and seconded by Mr. Pearsall And unanimously favored. Funds are available in H8120.525055.20613.

EIGHTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQ's for a Consultant Inspection Services for the Rehab of the Exchange Street Bridge was approved on a motion by Mr. Pearsall and seconded by Mr. Frank and unanimously favored.

Permission to advertise for RFQ's for a Consultant Inspection Services for the Reconstruction of Front Street under the Norfolk Southern Railroad was approved on a motion by Mr. Pearsall and seconded by Mr. Holmes and unanimously favored.

NINTH ORDER OF BUSINESS: ADD ON PURCHASE APPROVAL:

A purchase approval in the amount of \$807.70 with Hulbert Engineering for a property survey at 3 Avon Road was approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored. Funds are available in H3650.533508.10913

There being no further business for the Board, the meeting adjourned at 11:32 A.M. on a motion from Mr. Frank and seconded by Mr. Krey unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply